

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

IT&C Dept. - Permanent Advance - Office Contingencies – Recoupment of office expenditure of Rs.9,820/- - Sanctioned – Orders – Issued.

INFORMATION TECHNOLOGY & COMMUNICATION DEPARTMENT
(Admin WING)

GO.Rt.No. 359

Dt:11.12.08.

Read the following:

GO.Rt.No.315, IT&C Dept., dated:16.10.2008.

ORDER:

Sanction is hereby accorded for recouping the permanent advance of Rs.9,820/- (Nine thousand Eight hundred and twenty Rupees only) against the expenditure already incurred during the month of October and November, 2008 towards several office contingencies indicated in the Annexure to this Order.

2. The expenditure shall be debit-able to the following Head of Account(Non-Plan) 3451 – Secretariat Economic Services, MH(090) – Secretariat, SH(22) – IT&C Department, 130- Office Expenses, 132-Other Expenses.

3. The Joint Director & DDO, IT&C Department shall draw the amount sanctioned in Para 1 above and obtain the cheque in favour of JD & DDO, IT&C Department.

4. This order issued with the concurrence of Finance Department vide their GO.Rt.No.94,Fin(BG-I) Department, dated:01.04.2008.

5. The bills exceeding Rs.1000/- shall be kept in the Department for audit purpose.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

AJAY MISRA
PRINCIPAL SECRETARY TO GOVERNMENT.

To
The Joint Director & DDO, IT&C Dept.,
The Dy.PAO, Secretariat Branch, Hyderabad.

// FORWARDED BY ORDER //

SECTION OFFICER

ANNEXURE to G.O.Rt.No. 359 ,Dt:11.12.08

| Month and Date 1 | Voucher No. 2 | Transactions 3 | To Whom 4 | Amount of each payment 5 |
|----------------------------------|----------------------------|---|---------------------|--|
| 01.11.08 | 1 | B.Narasimha Reddy - residence News paper Bill for the month of Oct,08 | PrI.Secy | 540.00 |
| 07.10.08 | 2 | Sugar from FEDCON,Secretariat | PrI.Secy | 40.00 |
| 06.10.08 | 3 | Sugar,Good day etc. from FEDCON,Secretariat. | PrI.Secy | 80.00 |
| 23.10.08 | 4 | Milk powder from FEDCON,Secretariat. | PrI.Secy | 116.00 |
| 21.10.08 | 5 | Gayathri Enterprises-SR Register | PrI.Secy | 35.00 |
| 22.10.08 | 6 | The Swabhanu Mutually Aided Consumers Co-Op.. Society Ltd.- Every day Cells | PrI.Secy | 19.00 |
| 25.10.08 | 7 | Civil Supplies Departmental Stores - Sugar | PrI.Secy | 40.00 |
| 11.11.08 | 8 | Nirmal Industry- Number Plate | PrI.Secy | 320.00 |
| 20.09.08 | 9 | Maruti Stationery&Gifts Steel Scale | Secy. | 15.00 |
| 22.09.08 | 10 | Sugar from FEDCON,Secretariat | Secy. | 44.00 |
| 08.10.08 | 11 | Balaji Grand Bazar-Sugar Cubes and Milk Powder | Secy. | 165.00 |
| 16.10.08 | 12 | Sugar from FEDCON,Secretariat | Secy. | 44.00 |
| 17.10.08 | 13 | Milk powder from FEDCON,Secretariat. | Secy. | 110.00 |
| 22.10.08 | 14 | Paste it Pads from M/s.B.G.Enterprises | Secy. | 46.00 |
| 20.10.08 | 15 | Tea Bags from Balaji Grand Bazar | Secy. | 120.00 |
| 22.10.08 | 16 | Car Remote Cell for AP 13J 9 | Secy. | 100.00 |
| 01.11.08 | 17 | B.Narasimha Reddy - residence News paper Bill for the month of Oct,08 | Secy. | 255.00 |
| 29.10.08 | 18 | AP 13J 9 - Tyre Puncture | Secy. | 90.00 |
| 12.11.08 | 19 | Sugar from Civil Supplies Departmental Stores,Secretariat | Secy. | 20.00 |
| 13.11.08 | 20 | Good day Supermarket - Milk powder and Tea Bags | Secy. | 203.00 |
| 13.11.08 | 21 | Trinethra Super Retail Pvt.Ltd. - Tea Bags | Secy. | 90.00 |
| 23.10.08 | 22 | Mahalaxmi General Stores-Milk Packet,WaterBottle,Goodday | Spl.Secy | 177.00 |
| 06.11.08 | 23 | Sneha Enterprises-Milk Powder,Tea Bags | Spl.Secy | 322.00 |
| 06.11.08 | 24 | Lakshmi Balaji Traders- Sugar,Mug,Soap etc. | Spl.Secy | 138.00 |
| 05.11.08 | 25 | Srinivasa Kirana&General Stores-Biscuits | Spl.Secy | 62.00 |

| | | | | |
|----------|----|---|---------------|--------|
| 22.11.08 | 26 | Lakshmi Balaji Traders- Sugar,Biscuits and Water bottles etc. | Spl.Secy | 98.00 |
| 18.11.08 | 27 | Sun Rise Coffee from GSL Traders | Spl.Secy | 39.00 |
| 19.11.08 | 28 | Milk powder,Biscuits,Tea dips - GSL Traders | Spl.Secy | 220.00 |
| 17.11.08 | 29 | Milk powder - GSL Traders | Dir. (Com) | 108.00 |
| 29.10.08 | 30 | Sugar from FEDCON,Secretariat | Dir. (Com) | 40.00 |
| 04.10.08 | 31 | Sugar from FEDCON | JD(Com) | 44.00 |
| 27.10.08 | 32 | Milk powder and Sugar from FEDCON,Secretariat. | JD (Prom) | 154.00 |
| 17.11.08 | 33 | Milk powder from GSL Traders | JD (Prom) | 108.00 |
| 26.11.08 | 34 | Snacks from Prime Bakers towards the meeting with the Foreign delegates | AD(Prom) | 450.00 |
| 30.10.08 | 35 | Milk powder from Balaji House of Child care | JD (e.Gov) | 106.00 |
| 30.10.08 | 36 | Sugar from FEDCON,Secretariat | JD(e.Gov) | 20.00 |
| 14.11.08 | 37 | Milk powder and Tea bags from FEDCON,Secretariat. | JD(e.Gov) | 194.00 |
| 26.11.08 | 38 | Milk powder,Tea dips and Sugar -Fedcon,Secretariat for the meeting regarding State Data Centre | JD(Infra) | 234.00 |
| 22.09.08 | 39 | Snacks from Prime Bakers for TCC meeting | AD (HR) | 197.00 |
| 3.09.08 | 40 | Sugar from Suresh Stores | AD(HR) | 57.00 |
| 11.09.08 | 41 | Sugar from FEDCON,Secretariat | SO(Portal) | 20.00 |
| 20.10.08 | 42 | Sugar from FEDCON,Secretariat | SO(Portal) | 20.00 |
| 23.10.08 | 43 | M/s.Balaji Sri Ram - Sweets | Admn | 170.00 |
| 25.10.08 | 44 | TDS Provisional Receipts 26Q | Admn | 28.00 |
| 25.10.08 | 45 | TDS Provisional Receipts 24Q | Admn | 28.00 |
| 29.10.08 | 46 | Sneha Enterprises-Milk Powder | Admn | 106.00 |
| 30.10.08 | 47 | Chahat flowrist- Flower Bouquet for the meeting of Prl.Secys. | Admn | 200.00 |
| 30.10.08 | 48 | Srinath Medical & General Stores- Snacks for meeting | Admn | 196.00 |
| 30.10.08 | 49 | A.P.Dairy Development Co-op. Federation Ltd.- Snacks for meeting | Admn | 64.00 |
| 05.11.08 | 50 | Milk powder and Sugar from FEDCON,Secretariat. | Admn | 126.00 |
| 12.11.08 | 51 | Good day coconut and Britannia 50-50 Biscuits for Audit meeting | Accounts | 88.00 |
| 13.11.08 | 52 | Sri Sai Kirana&General Stores - Sugar and Milk powder | Admn | 116.00 |
| 18.11.08 | 53 | Sugar,Milk powder,Marie Gold etc. from FEDCON | Admn | 176.00 |
| 7.11.08 | 54 | Prime Bakers - Snacks for Review meeting of officers of IT&C Dept.on Audit paras | Admn | 650.00 |

| | | | | |
|----------|----|---|----------|-----------|
| 12.11.08 | 55 | Tehran Café - Tea and Snacks for the meeting of Officers for finalization of Budget Estimates | Budget | 625.00 |
| | | Balaji Ram Jivan Mithai | | |
| | | Bhandar - Sweets and Snacks | | |
| | | for the review meeting of | | |
| | | finalization of Audit paras with | | |
| 20.11.08 | 56 | AG audit party | Accounts | 975.00 |
| | | Shree Venkat Reddy Sweets | | |
| | | and Bakery - Sweets and | | |
| | | Snacks for the review meeting | | |
| 24.11.08 | 57 | with the Officers of IT&C Dept. | Admn | 750.00 |
| | | Sri Raja Rajeshwara Stationery | | |
| 26.11.08 | 58 | & General - 2 Long Registers | Admn | 45.00 |
| | | Sri Gayatri Book Centre - 2 long | | |
| 28.11.08 | 59 | registers | Admn | 50.00 |
| | | Milk Powder and Sugar from | | |
| 03.12.08 | 60 | FEDCON,Secretariat. | Admn | 127.00 |
| | | Total Expenditure | | 9,820.00 |
| | | Balance available | | 180.00 |
| | | Total | | 10,000.00 |

AJAY MISRA
PRINCIPAL SECRETARY TO GOVERNMENT